

# Reimbursement Assistance Guide

Over 70% of attendees get reimbursed by their employers, and we can help you navigate the process. Human Resources typically owns the budget and administrative process for education reimbursement. They have an annual Learning and Development (L&D) allocation for every employee, typically between \$750 and \$2000 for US, Canada, and EU-based companies.

Once you enroll, you'll be emailed an invoice that you can submit as proof of payment. Some have specific formatting or information needed to qualify for reimbursement. You can email [info@HighROI.AI.com](mailto:info@HighROI.AI.com) to get a customized invoice.

You'll get a certificate of completion at the end of the course proving your accomplishment. It will have your name, the course name, the instructor's name, and the HROI Logo. Some companies require you to submit this certificate to be reimbursed.

Employees must submit an authorization request to get their manager's approval at some businesses. Including an email explaining the value, you'll be capable of delivering to your employer is essential. Career advancement is important to you, but this email needs to feature the business's needs and how you'll be more capable of meeting them.

Everything starts with ROI. Add specific pain points and roadblocks your business or team is experiencing. This course will help you solve high-value problems, but choosing the elements most relevant to your situation is critical.

Here's a template to get you started. Feel free to contact [info@HROI.AI](mailto:info@HROI.AI) if you need help filling in specific details or making the case.

Dear {[Manager](#)},

I have the opportunity to attend a certification course on Data and AI Strategy. The instructor is Vin Vashishta, one of the few people in the world with over 7 years of experience building Data and AI Strategies for companies like ours.

The class is targeted at people in roles like mine. Students leave ready to help the business monetize the work we do. I will learn:

How to communicate with senior leadership to get their support and buy-in for data science initiatives.

Discover opportunities and turn business problems into data science projects.

Align the business behind initiatives and improve adoption.

Develop a long-term strategy for data products that incrementally deliver value to the business.

Build product and infrastructure roadmaps.

Gain business literacy and a strategic mindset.

You can see the complete course [overview here](#).

The course is designed for me to put learning into practice and get feedback from Vin Vashishta while I'm taking it. The course frameworks I learn will turn me into a multiplier because I can teach them and upskill the entire team.

The course is \$595. I've priced out alternatives, and it's competitive. Most other courses aren't customized for people in my role or taught by someone with the same background and depth of experience.

What do you think? Can you authorize the course?

Thank you!

{Your Name}

That's it. Enroll and enjoy the course. It's vital for businesses and individuals to invest in continuous learning. Most students get approved for reimbursement. This course is built to accelerate your career and increase the value you can deliver. The course is an excellent investment, and we hope your business agrees.